

# **Guidelines for Collection and Refund of Computer and Network Communication Fees for Students at National Chi Nan University**

Amended and approved at the 1st meeting of the 102 academic year Computer and Network Center Advisory Committee on January 22, 2014

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Article 3 amended and approved at the 447th Administrative Meeting on January 6, 2016

Amended and approved at the 1st meeting of the 106 academic year Computer and Network Center Advisory Committee on November 15, 2017

Amended and approved at the 485th Administrative Meeting on December 6, 2017

Amended and approved at the 2nd meeting of the 109 academic year Computer and Network Center Advisory Committee on June 15, 2021

Amended and approved at the 558th (Extraordinary) Administrative Meeting on July 20, 2021

Amended and approved at the 1st meeting of the 110 academic year Computer and Network Center Advisory Committee on May 19, 2022

Amended and approved at the 573rd Administrative Meeting on July 19, 2022

1. To provide quality computer and network environment for students, National Chi Nan University (hereinafter referred to as the University) has formulated these Guidelines for Collection and Refund of Computer and Network Communication Fees for Students (hereinafter referred to as the Guidelines) in accordance with the Ministry of Education's "Regulations for Collecting Fees from Students of Colleges and Universities" and "Directions for Handling Student Suspension, Dropout and Refund at Colleges and Universities", based on the user-pays principle.
2. The computer and network communication fees mentioned in these Guidelines include fees for internet access, computer resources, information services, student campus licensing, and related expenses.
3. Each student of the University shall pay a computer and network communication fee of NT\$350 per semester upon registration, to be paid together with the tuition and miscellaneous fees, with the fees being used exclusively for the intended purposes.
4. For students applying for suspension or withdrawal, the refund of computer and network communication fees shall be handled as follows:
  - (1) Before the day prior to the start of the semester, no fees shall be charged; if fees have been collected, a full refund shall be made.
  - (2) From the start of the semester (inclusive) to one-third of the semester, two-thirds of the fees shall be refunded.
  - (3) After one-third of the semester (inclusive) but before two-thirds of the semester, one-third of the fees shall be refunded.
  - (4) After two-thirds of the semester (inclusive), no refund shall be made.
5. Short-term students taking courses at the University shall pay fees as follows:
  - (1) For a course duration of less than one month, one-third of the fees shall be charged.

- (2) For a course duration of one month (inclusive) but less than three months, two-thirds of the fees shall be charged.
  - (3) For a course duration of three months or more, the full fees shall be charged.
- 6. For students studying abroad as exchange students or doing off-campus internships for the entire semester, half of the fees shall be refunded.
- 7. These Guidelines shall be implemented after being approved by the University's Computer and Network Advisory Committee and the Administrative Meeting.